

Data Privacy Notice for Business Partners of Dębowa Polska Sp. z o.o. Sp. kom.

Pursuant to the art. 13 para. 1 and 2 of the general data protection resolution 2016/679 – hereinafter referred to as „GDPR”, please be informed that:

Controller and Data Protection Coordinator

1. Your personal data controller is Dębowa Polska Sp. z o.o. Sp. kom. with its registered office in Siedlec (64-212) at Wolsztyńska 56, tel.: +48 68 384 85 16, e-mail address: debowa@debowa.pl
2. The Controller has appointed the Data Protection Coordinator (DPC) who can be contacted via the following e-mail address: kod@debowa.pl.

Purposes and legal basis for processing

- 3 Your personal data will be processed for the following purposes:
 - to conclude, execute and terminate the agreement on the basis of the art. 6 para. 1 b) of the general data protection resolution, i.e. GDPR, in relation to the Business Partner being a natural person and on the basis of the Controller’s legitimate interest (art. 6 para. 1 f) of GDPR) in relation to natural persons that represent the Business Partner being the legal entity;
 - to pursue claims or defend against claims (if required) on accounts of the agreement, which is the Controller’s legitimate interest in accordance with the art. 6 para. 1 f) of GDPR;
 - to contact the Business Partner’s employees/co-workers with regard to performance of the agreement on the basis of the Controller’s legitimate interest (art. 6 para. 1 f) of GDPR), that is contact for the purposes of executing the agreement;
 - fulfil the Controller’s legal duties that arise from the regulations on taxes and accounting, that is financial statements and tax settlements (e.g. settling invoices or bills, keeping books) pursuant to the art. 6 para. 1 c) of GDPR.

Data categories

- 4 To fulfil the above-stated purposes of processing, the Controller will process the following personal data: first name, last name, position, company e-mail address, business phone number as well as data included in the Letter of Proxy (if applicable). If the agreement is signed through the qualified signature by people representing the Business Partner, the Controller will process data included in the signature too, that is PESEL [*Personal identification number*] or ID card number.

Storage period and consent withdrawal

- 5 The personal data will be processed throughout the term of the agreement and after its termination/expiration for the period resulting from expiration of claims related to the agreement and for the period of time stipulated in the rules of law.

Data recipients

- 6 Your personal data can be received by entities that provide the Controller with IT services (e.g. software servicing, mailbox hosting service, server hosting service), legal services, advisory and archiving services, on the basis of suitable agreements, as well as entities authorised to receive your personal data on the basis of applicable rules of law.

Data provision requirement notice

- 7 It is required to enter personal data of people who represent the Business Partner in order to conclude and execute the agreement. In case of failure to provide them, the agreement will not be concluded.
- 8 Entering personal data of the Business Partner’s employees/co-workers is voluntary but may become obligatory when it arises from the business relationship or other kind of relation between the employee/co-worker and business partner, and may be required for proper performance of the agreement.
- 9 The personal data of the Business Partner’s employees/co-workers are handed to the Controller by the Business Partner.

Rights of natural persons

- 10 Based on the provisions of GDPR, natural persons have a right to do the following:
 - access their data, request their rectification, deletion or limitation of processing;
 - raise an objection in case of data processing on the basis of the Controller's legitimate interest;
- 11 To exercise your rights, please contact the Controller or Data Protection Coordinator by sending a message to the e-mail address stipulated in the point 1 and 2 above, or by sending a traditional letter to the Controller's head office address.
- 12 Natural persons also have a right to lodge a complaint to the Head of the Personal Data Protection Office if they believe that processing of their personal data violates provisions of GDPR.

Information on lack of profiling and lack of data disclosure out of EEA

- 13 Your personal data will not be subject to the automated decision-making process, including profiling, and will not be disclosed out of the European Economic Area.